

DustyMillerMerchant End-User Manual Index

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This index links the full standalone end-user manual set for DustyMillerMerchant. The manuals were generated from app routes, visible UI labels, form/dialog fields, table columns, dialogs, source inspection, live browser interaction, and captured screenshots.

Purpose Of The Product

DustyMillerMerchant helps dealers, antique mall merchants, resale businesses, and small inventory teams manage item intake, physical location, marketplace channel activity, sales, costs, settlements, support requests, and performance reporting.

The product's purpose is to connect daily inventory and sales work with back-office CRM and accounting views such as cost of goods, channel profitability, settlement reconciliation, tax threshold review, and sales intelligence.

Who The Product Is Geared To

DustyMillerMerchant is geared to owner-operators, managers, bookkeepers, inventory staff, sales staff, listing staff, mobile sourcing staff, and administrators.

The manuals are written for non-technical business users who need to run the product without developer help.

Chapters

Each chapter below lists the business topic first, then what that guide covers. Use the PDF links below for reading and printing.

Chapter 1: Quick Start, Dashboard, Search, Help, And Feature Requests

Use this guide to understand the daily starting point: dashboard KPIs, global search, help, CAT bot, feature requests, top-bar tools, navigation, theme, language, and sign out.

PDF: [DustyMillerMerchant-000-quick-start-dashboard-search-help-Guide.pdf](#)

Chapter 2: Inventory List Grid

Use the Inventory List to find, filter, sort, page through, export, and open item records.

PDF: [DustyMillerMerchant-010-inventory-list-grid-Guide.pdf](#)

Chapter 3: Item Create, Edit, Validation, And Delete

Use this guide to create item records, validate required fields, edit existing records, read item details, and delete only duplicate or unwanted records.

PDF: [DustyMillerMerchant-011-inventory-item-create-edit-delete-Guide.pdf](#)

Chapter 4: Item Detail Tabs, Costs, Photos, And Channel Listings

Use item detail tabs to review item facts, maintain cost of goods, add/remove photos, and queue channel listing work.

PDF: [DustyMillerMerchant-012-item-detail-costs-photos-listings-Guide.pdf](#)

Chapter 5: Locations Grid And CRUD

Use Locations to create and maintain booths, rooms, mall names, cities, and states used by inventory placement.

PDF: [DustyMillerMerchant-020-locations-crud-Guide.pdf](#)

Chapter 6: Channel Accounts, OAuth, Sync, Disconnect, And CSV Export

Use channel screens to add marketplace account records, connect OAuth, sync orders, disconnect accounts, and export selected inventory rows to marketplace CSV formats.

PDF: [DustyMillerMerchant-030-channel-accounts-crud-sync-Guide.pdf](#)

Chapter 7: Sales Log, Manual Sale CRUD, Delete, And CSV Import

Use sales screens to review sales, filter by period/reconciliation status, enter manual sales, import CSV sales, and remove incorrect sale records.

PDF: [DustyMillerMerchant-040-sales-log-manual-sale-csv-import-Guide.pdf](#)

Chapter 8: Order Management, Tracking, Shipping, And Print Label

Use Order Management to review channel orders, filter by marketplace, save tracking notes, manage shipping fields, and print shipping labels.

PDF: [DustyMillerMerchant-041-order-management-shipping-Guide.pdf](#)

Chapter 9: Check Stubs And Month-End Reconciliation

Use check stubs and reconciliation to compare payout records with sales, print records, and mark reviewed periods reconciled.

PDF: [DustyMillerMerchant-050-check-stubs-reconciliation-crud-Guide.pdf](#)

Chapter 10: Analytics, Report Center, And Report PDFs

Use analytics and reports to evaluate revenue trends, margins, sales gaps, stale inventory, cost of goods, channel profitability, and tax threshold exposure.

PDF: [DustyMillerMerchant-060-analytics-report-center-reports-Guide.pdf](#)

Chapter 11: Settings, Tax, Fees, Locale, And Lookup CRUD

Use settings screens to control language, channel fee assumptions, default sales tax, item conditions, categories, and COG types.

PDF: [DustyMillerMerchant-070-settings-lookups-admin-crud-Guide.pdf](#)

Chapter 12: Help Guides, CAT Bot, Bug Reports, And Feature Requests

Use support tools to find help, search help content, report broken behavior, and submit product ideas.

PDF: [DustyMillerMerchant-080-help-support-bug-feature-Guide.pdf](#)

Chapter 13: DMM Mobile Sign-In And Workflow Shells

Use DMM Mobile for phone-first sign-in and field workflow entry points. Current operation pages are shells for Buy, Cost, List, and Sell.

PDF: [DustyMillerMerchant-090-mobile-sign-in-workflow-shells-Guide.pdf](#)

Chapter 14: App Shell, Navigation, Top Bar, Locale, Theme, And User Menu

Use this guide to understand the persistent CRM shell: sidebar groups, top-bar title, compact mobile navigation, locale selector, theme toggle, help shortcut, CAT bot, and user sign-out menu.

PDF: [DustyMillerMerchant-001-app-shell-navigation-user-menu-Guide.pdf](#)

Chapter 15: Dashboard KPI Cards, Links, Charts, And Daily Review

Use the Dashboard as the CRM operating cockpit for inventory counts, active listings, sold-this-month revenue, days-to-sell, margin, realized profit, stale inventory, channel activity, reconciliation status, and opportunities.

PDF: [DustyMillerMerchant-002-dashboard-kpi-cards-deep-guide-Guide.pdf](#)

Chapter 16: Global Search Results And Record Navigation

Use global search to find item, sale, and location records without browsing module-by-module.

PDF: [DustyMillerMerchant-003-global-search-deep-guide-Guide.pdf](#)

Chapter 17: CAT Bot Help Search

Use the CAT bot for quick offline help search while staying in the app.

PDF: [DustyMillerMerchant-004-cat-bot-help-search-deep-guide-Guide.pdf](#)

Chapter 18: Feature Request Form And Submission Flow

Use Feature Request to submit structured CRM product ideas with business context, target users, requirements, constraints, references, and success criteria.

PDF: [DustyMillerMerchant-005-feature-request-deep-guide-Guide.pdf](#)

Chapter 19: Add Item Field-By-Field Entry

Use Add Item to create the CRM inventory record that later drives locations, costs, photos, listings, sales, and reports.

PDF: [DustyMillerMerchant-013-inventory-add-item-field-by-field-Guide.pdf](#)

Chapter 20: Edit Item Field-By-Field Update

Use Edit Item to correct inventory details without losing history or linked sale/report context.

PDF: [DustyMillerMerchant-014-inventory-edit-item-field-by-field-Guide.pdf](#)

Chapter 21: Item Detail Overview Read Workflow

Use Item Detail Overview to inspect one CRM inventory record before editing, costing, photographing, listing, or deleting it.

PDF: [DustyMillerMerchant-015-item-detail-overview-read-workflow-Guide.pdf](#)

Chapter 22: Item Cost Lines, Retail Price, And Margin

Use Item Cost to maintain cost-of-goods lines and retail price for one item so margins and reports are accurate.

PDF: [DustyMillerMerchant-016-item-cost-lines-retail-margin-Guide.pdf](#)

Chapter 23: Item Photos Upload, Primary Thumbnail, And Remove

Use Photos to attach visual evidence to an inventory item for recognition, listings, and staff lookup.

PDF: [DustyMillerMerchant-017-item-photos-upload-remove-Guide.pdf](#)

Chapter 24: Item Channel Listings, List, Delist, And Amazon ASIN

Use Listings to connect one item to marketplace channel accounts, queue listing jobs, delist active listings, and apply Amazon ASIN values.

PDF: [DustyMillerMerchant-018-item-channel-listings-list-delist-asin-Guide.pdf](#)

Chapter 25: Item Delete Confirmation And Safe Cancel

Use this guide for the destructive item delete path and the safe cancellation point.

PDF: [DustyMillerMerchant-019-item-delete-confirmation-Guide.pdf](#)

Chapter 26: Add Location Workflow

Use Add Location to create booths, rooms, or storage locations that item records can reference.

PDF: [DustyMillerMerchant-021-locations-add-location-Guide.pdf](#)

Chapter 27: Edit Location Workflow

Use Edit Location to maintain booth/room name, mall name, city, and state.

PDF: [DustyMillerMerchant-022-locations-edit-location-Guide.pdf](#)

Chapter 28: Channel Add Account And OAuth Connect

Use channel account setup to create marketplace account records and start OAuth connection.

PDF: [DustyMillerMerchant-031-channel-add-oauth-connect-Guide.pdf](#)

Chapter 29: Channel Sync Orders And Disconnect

Use Sync Orders to queue marketplace order sync and Disconnect to remove a channel account only when intended.

PDF: [DustyMillerMerchant-032-channel-sync-disconnect-Guide.pdf](#)

Chapter 30: Channel CSV Export Row Selection And Download

Use CSV Export to generate marketplace upload files for selected active inventory rows.

PDF: [DustyMillerMerchant-033-channel-csv-export-row-selection-Guide.pdf](#)

Chapter 31: Sales Log Filters, Grid, And Delete

Use the Sales Log to read sale records, filter by period/reconciliation state, sync linked data, and safely cancel destructive delete.

PDF: [DustyMillerMerchant-041-sales-log-filters-delete-Guide.pdf](#)

Chapter 32: Manual Sale Entry Field-By-Field

Use Record Sale to manually create sale records tied to an active item and channel/source.

PDF: [DustyMillerMerchant-042-manual-sale-entry-field-by-field-Guide.pdf](#)

Chapter 33: Sales CSV Import Mapping And Preview

Use Sales CSV Import to paste marketplace or external sale data, map columns, preview parsed rows, and create sale records.

PDF: [DustyMillerMerchant-043-sales-csv-import-mapping-preview-Guide.pdf](#)

Chapter 34: Order Management Grid And Tracking

Use Order Management to read channel order rows, filter by channel, and save tracking notes.

PDF: [DustyMillerMerchant-044-order-management-grid-tracking-Guide.pdf](#)

Chapter 35: Shipping Panel And Print Label

Use Shipping Panel to manage delivery method, carrier, service, tracking, address, and printable label output.

PDF: [DustyMillerMerchant-045-shipping-panel-print-label-Guide.pdf](#)

Chapter 36: Check Stubs List, Sync, And Print

Use Check Stubs list to review payout cards, sync linked stubs, open add dialog, and print individual stub PDFs.

PDF: [DustyMillerMerchant-051-check-stubs-list-print-Guide.pdf](#)

Chapter 37: Add Check Stub Dialog Field-By-Field

Use Add Stub to manually create a payout/check stub record.

PDF: [DustyMillerMerchant-052-check-stub-add-dialog-field-by-field-Guide.pdf](#)

Chapter 38: Month-End Reconciliation And Mark Reconciled

Use reconciliation to compare check stub net against sales net for a period and mark reviewed records reconciled.

PDF: [DustyMillerMerchant-053-month-end-reconciliation-mark-reconciled-Guide.pdf](#)

Chapter 39: Report Center Catalog

Use Report Center as the catalog for reporting and settlement entry points.

PDF: [DustyMillerMerchant-061-report-center-catalog-Guide.pdf](#)

Chapter 40: Sales Intelligence Analytics

Use Sales Intelligence to analyze revenue trends, margin by category, declining activity, sales gaps, and channel profitability.

PDF: [DustyMillerMerchant-062-sales-intelligence-analytics-Guide.pdf](#)

Chapter 41: Unsold Aging Report

Use Unsold Aging to identify stale active inventory and open item detail for action.

PDF: [DustyMillerMerchant-063-unsold-aging-report-deep-Guide.pdf](#)

Chapter 42: COGS Report

Use COGS Report to review sold gross, fees, costs, profit, and margin for a date range.

PDF: [DustyMillerMerchant-064-cogs-report-deep-Guide.pdf](#)

Chapter 43: Channel Profitability Report

Use Channel Profitability to compare gross, fees, net revenue, order count, and average days listed by channel.

PDF: [DustyMillerMerchant-065-channel-profitability-report-deep-Guide.pdf](#)

Chapter 44: Tax 1099 Gross Proceeds Report

Use Tax 1099 to review gross proceeds by source and threshold flags for a tax year.

PDF: [DustyMillerMerchant-066-tax-1099-report-deep-Guide.pdf](#)

Chapter 45: Locale Settings

Use Locale Settings to change visible language labels for the current user session.

PDF: [DustyMillerMerchant-071-settings-locale-deep-Guide.pdf](#)

Chapter 46: Channel Fee Rates Settings

Use Channel Fee Rates to set marketplace fee assumptions for eBay, Facebook, Amazon, and Other.

PDF: [DustyMillerMerchant-072-channel-fee-rates-deep-Guide.pdf](#)

Chapter 47: Sales Tax Settings

Use Sales Tax Settings to maintain the default sales tax rate used by DustyMillerMerchant tax previews.

PDF: [DustyMillerMerchant-073-sales-tax-settings-deep-Guide.pdf](#)

Chapter 48: Condition Lookup CRUD

Use Condition lookups to manage item condition labels used during item entry and reporting.

PDF: [DustyMillerMerchant-074-lookup-conditions-crud-Guide.pdf](#)

Chapter 49: Category Lookup CRUD

Use Category lookups to manage item categories used by inventory, reports, and margin analysis.

PDF: [DustyMillerMerchant-075-lookup-categories-crud-Guide.pdf](#)

Chapter 50: COG Type Lookup CRUD

Use COG Type lookups to manage cost categories used on item cost lines.

PDF: [DustyMillerMerchant-076-lookup-cog-types-crud-Guide.pdf](#)

Chapter 51: Help Guides Browser

Use Help Guides to browse built-in help topics from the sidebar and active article pane.

PDF: [DustyMillerMerchant-081-help-guides-browser-deep-Guide.pdf](#)

Chapter 52: Bug Report Dialog

Use Bug Report to submit broken behavior with screenshot and diagnostic context when the button is enabled.

PDF: [DustyMillerMerchant-082-bug-report-dialog-deep-Guide.pdf](#)

Chapter 53: CAT Bot Full Help Flow

Use CAT Bot as the fast help search and Help Guides as the full reading experience.

PDF: [DustyMillerMerchant-083-cat-bot-full-help-flow-Guide.pdf](#)

Chapter 54: Mobile Sign-In And Two-Factor

Use mobile sign-in to authenticate field staff with account code, email, password, and two-factor verification.

PDF: [DustyMillerMerchant-091-mobile-sign-in-two-factor-Guide.pdf](#)

Chapter 55: Mobile Buy, Cost, List, And Sell Workflow Shells

Use mobile workflow cards as field entry points for Buy, Cost, List, and Sell once the mobile session is authenticated.

PDF: [DustyMillerMerchant-092-mobile-buy-cost-list-sell-shells-Guide.pdf](#)

Documentation Inventory

See [DustyMillerMerchant-Documentation-Inventory.pdf](#) for source routes, actions, CRUD states, screenshot files, and verification notes.

Screenshot Assets

Live screenshots are saved under [screenshots/live/](#). They include loaded grids, forms, tabs, dialogs, confirmations dismissed safely, report parameter states, print/export entry points, and mobile sign-in context.

Production Verification Notes

Screenshots were captured from the app's demo-mode UI so protected screens could be documented without weakening authentication. Before publishing to customers, verify production-only data states, role restrictions, external marketplace OAuth, live two-factor delivery, generated report columns, post-save confirmation messages, print/email outputs, destructive action confirmations, and reconciliation side effects.